Department:	**Business Administration**

Course Name:	**Organizational Behavior**	**Course No.:**	**BUS 620**
Prerequisite:	**N/A**	**Credit Hours:**	**3**

Brief Description:

This course provides a comprehensive analysis of individual and group behavior in organizations. Its purpose is to provide an understanding of how organizations can be managed more effectively, while at the same time enhancing the quality of employees' work life. Topics include motivation, rewarding behavior, stress, individual and group behavior, conflict, power and politics, leadership organizational structure, decision-making and organizational change and development.

Course Objectives:

After completion of this course the student will be able to:
- ↘ Describe and apply theoretical models and tools related to organizational behavior.
- ↘ Illustrate leadership skills through effective communication.
- ↘ Recognize ethical dilemmas, and evaluate alternative solutions.
- ↘ Demonstrate how to manage individuals, groups and teams.
- ↘ Express how to lead and manage organizational change.
- ↘ Predict organizational conflicts, negotiations and decision-making processes.

Course Topics:

- ↘ Theories of Motivation
- ↘ Individual Differences and Perception
- ↘ Individual Attitudes and Behaviors
- ↘ Managing Stress and Emotions
- ↘ Managing Groups and Teams
- ↘ Making Decisions
- ↘ Conflict and Negotiations
- ↘ Leading People Within Organizations
- ↘ Power and Politics
- ↘ Organizational Structure and Change
- ↘ Organizational Culture

Text Book:

Zahares, A. Organizational Behavior and Leadership, 17th edition. Pearson Collection, 2017.

Additional References:

Hersey, P. H., Blanchard, K. H & Johnson, D. E. Management of organizational behavior, leading human resources, 10th edition. Pearson Collection, 2007.

Newstorm, J. Organizational Behavior: Human Behavior at Work, 14th edition, McGraw Hill, 2015

Online Resources:

- ↘ https://open.lib.umn.edu/organizationalbehavior/
- ↘ **https://onlinelibrary.wiley.com/journal/10991379**

Measurement & Assessment Tools:

Objectives				Obj 1.1 &1.2	Obj 1.2	Obj 3.1
Assessment tools		Grade	Week (Time period)	1	2	3
Midterm test		30	7th	✖		
Case study		20	12th			✖
Oral presentation		10	13th		✖	
Final exam		40	As Dated	✖		
Total		100				
Extra credit						

Tentative Course Outline:

Week	Hours	Topics	Readings
1	3	Introduction to Organizational Behavior	Ch1
2	3	Theories of Motivation	Ch1
3	3	Designing a Motivating Work Environment	Ch2
4	3	Understanding People at Work: Individual Differences and Perception	Ch3
5	3	Individual Attitudes and Behaviors	Ch4
6	3	Managing Stress and Emotions	Ch5
7	3	Midterm test Managing Groups and Teams	Ch6
8	3	Making Decisions	Ch7
9	3	Conflict and Negotiations	Ch8
10	3	Leading People Within Organizations\ oral presentation	Ch9
11	3	Leading People Within Organizations	Ch9
12	3	Power and Politics \ case study	Ch10
13	3	Organizational Structure and Change	Ch11
14	3	Organizational Culture	Ch12
15	3	Organizational Culture	Ch12
16	3	Final exam	

Approved by Dept. Chair:

Date of Approval:

Extra Information: *(Updated every semester and filled by course instructor)*

Course Instructor: ---

Office No: ---

Extension: ---

Email: ---

Office Hours: ---